3. PARAMETERS

3.1 Elementary retreats will be offered, where possible, in collaboration with the

- 4.3.2 To ensure that principals are aware of the policy and their responsibilities and to support schools in their efforts to provide quality spiritual retreats.
- 4.3.3 To approve submissions of elementary retreat transportation invoices for reimbursement to appropriate schools.

4.4 Principals

- 4.4.1 To ensure that appropriate staff are aware of their responsibilities under the policy and to review and approve all planning for school retreats.
- 4.4.2 To ensure that financial hardship is not a barrier.
- 4.4.3 To work collaboratively with the local parish to support planning for sacramental preparation and for the ongoing Religious Education of the students in the school.
- 4.4.4 To ensure evaluations do not occur the day following a retreat.

4.5 Chaplaincy Teams (Secondary Schools)

4.5.1 To lead and collaborate with other school staff and students, in organizing, facilitating, and presenting the school retreat program.

4.6 Teachers

4.6.1 To ensure students receiving sacraments participate in a retreat and to work collaboratively with the Principal, Parish personnel, and, if applicable, retreat facilitators to plan and implement the retreat experience.

5. **DEFINITIONS**

5.1 Retreat

A retreat is a one or more than one day experience in which students and staff go to a place outside of the regular school environment to be led in a time of spiritual reflection, prayer and renewal.

with one another and spend time in prayer, reflection, and completing one or

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