

YORK CATHOLIC DISTRICT SCHOOL BOARD



BOARD POLICY	
<i>Policy Section</i> Students	<i>Policy Number</i> 203
<i>Former Policy #</i> 203	<i>Page</i> 1 of 9
<i>Original Approved Date</i>	<i>Subsequent Approval Dates</i>
June 1989	December 1993 October 1995 July 2000, June 2003 March 2004, May 2005 June 4, 2013 June 20, 2017 January 30, 2018 June 16, 2020

POLICY TITLE: STUDENT TRANSPORTATION SERVICES

SECTION A

1. PURPOSE

In accordance with the *Education Act*, this policy has been developed to support and regulate the efficient provision of Transportation Services to eligible students of York Catholic District School Board.

2. POLICY STATEMENT

It is the policy of the York Catholic District School Board to supply transportation services to and from school to the students enrolled in its schools in accordance with the parameters outlined in this policy and the Student Transportation Services Procedure Manual as endorsed by the Joint Board Consortium. The level of service provided by the Board is dependent on transportation funding grants allocated by the Ministry of Education.

Student Transportation Services (STS) is a joint venture between the Catholic and public school boards in York Region. The mandate of STS is to provide safe, efficient and on time transportation for all eligible students.


Transportation for students is a privilege. The Board reserves the right to withdraw transportation services at any time.

3. PARAMETERS

3.1

function of the distance from their residence to their home school and grade level as follows:

- i) Junior Kindergarten to Grade 3 a student whose residence is more than 1.2 kilometres from their home school is eligible for Board-provided transportation;
- ii) Grades 4 to 8 - a student whose residence is more than 1.6 kilometres from their home school is eligible for Board-provided transportation; and
- iii) Grades 9 to 12



Note: This eligibility is designed to equitably match the YRDSB Transportation Policy.

- 3.7 Section 23 students who are not resident students of the Board may be offered transportation to a Section 23 program within the region in accordance with the funding that is received from the Ministry of Education or other Ministry or as the Superintendent of Studen

3.11.1.2

Coordinating Manager of Planning & Operations or the Director of Education, in accordance with the Student Transportation Services procedures and appropriate documentation supportive of such request(s).

- 3.12 Ride time is the time a student spends on a bus from collector points to school. The walking time to and from collector points is not included. Ride times on Board provided transportation exceeding 60 minutes would be considered exceptional circumstances.
- 3.13 Concerns regarding bus routes, location of bus stops, consistently late running busses, or driver behaviour should be reported to the Principal who will forward concerns to Student Transportation Services.
- 3.13.1 Bus drivers do not have the authority to modify routes or bus stops.
- 3.14 All Board Employees, students on placement, Volunteers, Third Party Providers (Transportation Service Providers), Bus Drivers, and/or any other person in a position of trust or authority who have reasonable grounds to suspect that a child is or may be in need of protection, shall **immediately** report the suspicion and, the information on which it is based, Society directly in accordance with Policy 204 *Child Protection & Abuse and Police & School Boards Protocol*. The duty to make a report overrides the provisions of any other provincial statute, including those legislative provisions that would otherwise prohibit the individual from disclosing confidential or privileged information. The individual shall make the reportth birthday, and shall not rely on any other person to report on his or her behalf.
- 3.15 Transportation service may be cancelled from time to time due to inclement weather and/or poor road conditions. In these cases, parents and students should develop alternate care/transportation arrangements.

4. RESPONSIBILITIES

4.1 Board of Trustees

- 4.1.1 To ensure Trustee representation on the Joint Board Consortium.
- 4.1.2 To refer operational concerns and eligibility issues to the Coordinating Manager of Planning & Operations.
- 4.1.3 To review the provision of transportation to optional programs through the

4.2 Director of Education

- 4.2.1 To oversee compliance with the Student Transportation Services policy and procedures.
- 4.2.2 To ensure that appropriate decisions are made with respect to new and/or emerging transportation issues.
- 4.2.3 To ensure that unique and extenuating circumstances requiring consideration on compassionate grounds are examined and approved annually as appropriate.
- 4.2.4 To report transportation exceptions to the Board. Semi-annually (October and February).



4.3 Senior Administration
4.3.1

- 4.8.5 To promptly update the late bus report.
- 4.8.6 To promptly notify Student Transportation Services when a bus is involved in an accident or the safety or well-being of a student is a concern.
- 4.8.7 To ensure Drivers and Employees of the Service Provider are aware of applicable school board policies and procedures as they pertain to Student Transportation Services.
- 4.8.8 The Transportation Service Provider will ensure its drivers acknowledge

4.11.3 To arrive at the collector point on time for pick up.

5. DEFINITIONS

5.1 Collector Points (Bus Stops)

Centralized designated locations for the pick-up and drop-off of students. The factors to define collector points are student safety, bus route efficiency and economy and are determined by Student Transportation Services.

5.2 Caregiver's address

An alternate address for student pick up and drop off. This address may be used to identify an alternate collector point. The address is not used to determine eligibility for transportation.

5.3 Eligible Rider

5.12 Transportation Service Providers

Third party service providers that have been contracted by Student Transportation Services through a Request for Proposal process to provide transportation services to students in York Region. Transportation Service Providers provide the equipment, maintenance and trained drivers and operate on routes designed and supervised by Student Transportation Services.

5.13 Transportation Zone

An area designated by the Board where students are eligible to receive home to school transportation, as approved by the Board.

5.14 Travel Time

The time a student is on the bus. This does not include time walking or waiting for a bus.

6. CROSS REFERENCES

YCDSB Policy 202 [Safe Schools - Student Discipline](#)

YCDSB Policy 204 [Child Protection and Abuse](#)

YCDSB Policy 218 [Code of Conduct](#)

YCDSB Policy 429 Human Rights and Equity

YCDSB Policy 613 [Equity and Inclusive Education](#)

[YCDSB](#)